



**BRISBANE CITY COUNCIL/
BRISBANE PUBLIC FINANCING
AUTHORITY/GVMID**

ACTION MINUTES

DRAFT

MONDAY, JUNE 18, 2012

BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE

CALL TO ORDER – FLAG SALUTE

Mayor Lentz called the meeting to order at 7:34 p.m. and led the flag salute.

ROLL CALL

Councilmember's present: Conway, O'Connell, Richardson, and Mayor Lentz
Councilmember's absent: Miller
Staff present: City Manager Holstine, Administrative Services Director
Schillinger, City Clerk Spediacci, Special Counsel
Armento, Police Chief Macias, Deputy Fire Chief Johnson,
Public Works Director Breault, Senior Civil Engineer
Kinser

ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)

CM Richardson asked that the meeting be closed in memory of Bill Ellison.

CM Richardson made a motion, seconded by CM Conway, to adopt the agenda as amended. The motion carried unanimously by all present.

ORAL COMMUNICATIONS NO. 1

Jamie Dunn spoke about her concerns regarding the budget and the budget review meetings.

CONSENT CALENDAR

Councilmembers removed Consent Calendar Items B, C, & D for further discussion.

A. Approve City Council Minutes of May 29, 2012

CM Richardson made a motion, seconded by CM Conway, to approve the minutes as proposed. The motion carried unanimously by all present.

B. Approve Monthly Investment Report as of March 31, 2012

CM O'Connell asked for an explanation of why Fund 781 was in the negative. Administrative Services Director explained the deposit and billing process used. He indicated he would give Council a more detailed explanation after looking into the matter.

C. Adopt the following resolutions for preliminary approval of the Engineer's report, and the intention to order the levy and collection of assessments for the Sierra Point Landscaping and Lighting District within the City of Brisbane:

- 1. Resolution No. 2011-11, "A Resolution of Preliminary Approval of Engineer's Report - Fiscal Year 2012-2013 - Sierra Point Landscaping and Lighting District"**
- 2. Resolution No. 2012-12, "A Resolution of Intention to order the levy and collection of assessments pursuant to the Landscaping and Lighting Act of 1972 - Fiscal Year 2012-2013 - Sierra Point Landscaping and Lighting District"**

Senior Civil Engineer Kinser reviewed the information provided in the staff report.

CM Conway proposed that the unnecessary words "be and" be removed from paragraphs 6 & 7 of Resolution 2012-12.

After Councilmember questions and staff clarifications, CM Conway made a motion, seconded by CM Richardson, to adopt the resolutions as amended. The motion carried unanimously by all present.

D. Approve the plans and specifications, and authorize publishing the Notification Inviting Bids, for a project that will use grant funds to construct a complete bus stop shelter, including sidewalk access from Geneva Boulevard, at the existing bus stop adjacent to the 7 Mile House

Public Works Director Breault reviewed the information provided in the staff report.

Vanessa Villacarlos, owner of the 7 mile house, indicated her support of the bus stop shelter improvements.

Jamie Dunn, asked that the Council consider modifying the project to include a personalization feature that would say "Brisbane" on it.

After Councilmember discussion and clarification, CM Conway made a motion, seconded by CM Richardson to approve the plans and specifications as proposed. The motion carried unanimously by all present.

PUBLIC HEARING

- A. Open Public Hearing and hear any objections by the noticed property owners of properties on which a nuisance has been declared to exist within the Brisbane Weed Abatement Program, Close the Public Hearing and sustain or overrule any objections which have been raised, and give direction to the enforcement officer to clear the properties that have not complied with the notice (Continued from June 4, 2012)**

Deputy Chief Johnson reviewed the purpose of the weed abatement program and the continuation of this hearing from June 4th to give citizens additional time to respond.

Mayor Lentz opened the public hearing.

Jamie Dunn spoke about her concerns about the danger of fire on the property behind 161 Tulare Street.

After Councilmember questions and clarifications, CM Richardson made a motion, seconded by CM Conway, to direct staff to clear the properties that still remained a fire hazard after the deadlines for response had passed. The motion was carried unanimously by all present.

- B. Consider adoption of Resolution No. 2012-15 adopting a Master Fee Schedule**

Administrative Services Director Schillinger outlined the annual process of adopting the Master Fee Schedule. He indicated that the Park and Recreation Commission would be reviewing the related fees in the next few months and that their recommendations would be coming back to Council for consideration.

Mayor Lentz opened the public hearing. There were no members of the public wishing to speak.

After Councilmember questions and clarifications, CM Richardson made a motion, seconded by CM O'Connell, to adopt the Master Fee Schedule as proposed. The motion was carried unanimously by all present.

BUDGET ADOPTION

- A. Consider adoption of the 2012-2013 Budget:**

Administrative Services Director Schillinger reviewed the list of Council modifications to the budget resulting from of the many meetings that took place to review the budget. He indicated that at the request of Council, staff would be bringing forth several topics and issues related to the budget for further review in the next several months. He also indicated that after those issues were discussed, Council would do a mid-year review of the budget.

- 1. Consider adoption of Resolution No. 2012-13 adopting the annual budget for the fiscal year 2012-2013 and making appropriations for the amounts budgeted**

After Councilmember discussion and clarifications, CM Conway made a motion, seconded by CM Richardson, to adopt the resolution as proposed. The motion was carried unanimously by all present.

2. **Consider adoption of Resolution No. GVMID 2012-01 adopting the annual budget for the fiscal year 2012-2013 and making appropriations for the amounts budgeted**

CM Conway made a motion, seconded by CM Richardson, to adopt the resolution as proposed. The motion was carried unanimously by all present.

B. Consider adoption of Resolution No. 2012-14 establishing the Appropriation Limit for Fiscal Year 2012/2013

CM Conway made a motion, seconded by CM O'Connell, to adopt the resolution as proposed. The motion was carried unanimously by all present.

NEW BUSINESS

A. Consider Refunding of the Outstanding Brisbane Public Financing Authority Revenue Bonds, 2002 Series A for the Water and Wastewater Systems Financing Project

Administrative Services Director Schillinger outlined the information provided in the staff report and the benefits of refunding the bonds.

1. **Consider adoption of Resolution No. 2012-10, A Resolution of the City of Brisbane approving the form and authorizing the execution of certain installment sale financing documents in connection with the refunding of the outstanding Brisbane Public Financing Authority (San Mateo County, California) Revenue Bonds, 2002 Series A (Water and Wastewater Systems Financing Project), and authorizing and directing certain actions with respect thereto**

After Councilmember questions and clarifications, CM Richardson made a motion, seconded by CM Conway, to adopt the resolution as proposed. The motion was carried unanimously by all present.

2. **Consider adoption of Resolution FA 2012-01, A Resolution of the Brisbane Public Financing Authority approving the form and authorizing the execution of certain installment sale financing documents in connection with the refunding of the outstanding Brisbane Public Financing Authority (San Mateo County, California) Revenue Bonds, 2002 Series A (Water and Wastewater Systems Financing Project), and authorizing and directing certain actions with respect thereto**

After Boardmember questions and clarifications, CM Richardson made a motion, seconded by CM Conway, to adopt the resolution as proposed. The motion was carried unanimously by all present.

STAFF REPORTS

A. City Manager's Report on upcoming activities

City Manager Holstine advised the Council that he would bring back a list of various budget issues that the Council asked for further review on and proposed dates of meetings for each of them.

He also reported on the Baylands EIR Training and its availability afterwards on the City website.

MAYOR/COUNCIL MATTERS

A. Subcommittee Report

Councilmembers gave an update on the recent C/CAG meeting, the Economic Development Subcommittee meeting, and the recent fire.

B. Designation of voting delegates and alternates for League of California Cities Annual Conference – September 5-7, San Diego

After some discussion, it was decided to continue this item to the next Council meeting.

C. Consider setting July 23rd at 7pm for the Open Space and Ecology Committee Interviews

The Council decided to set Monday, July 23rd at 6:30 p.m. for the interviews.

ORAL COMMUNICATIONS

Lory Lacsamana spoke about the recent aircraft noise over Brisbane and about ideas to help save money and reduce the City's budget.

ADJOURNMENT

The meeting was adjourned at 10:15 p.m. in memory of Bill Ellison.

Sheri Marie Spediacci
City Clerk